

Guidelines for Application

8th “Yasuda Literacy Funds - Support for Literacy Activities”

for the Year from April 2012 to March 2013

(application: by February 28, 2012)

1. Purposes

Literacy (ability to read and write) is basic and essential for the realization of human rights. Millions of people around the world, especially in Asia, however are illiterate. Even in Japan, there are some Japanese who have not completed their compulsory schooling for various reasons. There are also a number of foreign residents in Japan who have difficulty in reading and writing Japanese.

The "United Nations Decade for Literacy" started in 2003 with the aim of eradicating illiteracy around the world. In Japan, the Buraku liberation movement has long been involved in literacy activities. In recent years, Japanese language classes have been opened in many parts of the country for the increasing number of foreign residents. The business sector has likewise started to take part in literacy projects. In December 1991, the "Yasuda Literacy Funds on the 10th Anniversary of Dowa Training Program" was created by "Yasuda Wafu-Kai," a non-profit organization of the former Yasuda Trust and Banking Company (current Mizuho Trust & Banking), to support literacy activities in Japan and in Asia.

Donated half of this Funds, the Steering Committee of the "Yasuda Literacy Funds - Support for Literacy Activities" (hereinafter "Yasuda Literacy Funds") has managed the "Yasuda Literacy Funds" since June 2005 in the tradition of the "Yasuda Literacy Funds on the 10th Anniversary of Dowa Training Program.

The Steering Committee of the "Yasuda Literacy Funds" is therefore pleased to announce the start of the acceptance of application for the 8th financial support from the "Yasuda Literacy Funds" on literacy-related projects. Details are as follows:

2. Projects to be provided financial support

2-1) In Japan - A single or multiple year literacy project including Japanese teaching which is

conducted (or will be conducted) within Japan.

2-2) In Asia: A single or multiple year literacy project which is conducted (or will be conducted) somewhere in Asia.

3. Amount and period of financial support:

3-1) Projects in Japan: A maximum of **500,000 yen** per project per year (period from April 2012 to March 2013; up to 2 years)

3-2) Projects in Asia: A maximum of **500,000 yen** per project per year (period from April 2012 to March 2013; up to 2 years)

For each Japan and Asia, the total amount of grants is up to **2,000,000 yen** per year respectively.

4. Conditions:

4-1) Administrative costs (such as staff salary and overhead cost) should not exceed 50% of the total amount of the grant.

4-2) Publicity for the project supported by the fund has to specify that the project is carried out with the financial support of "Yasuda Literacy Funds - Support for Literacy Activities."

4-3) A report on activities undertaken has to be submitted in accordance with the paragraph 7 below.

5. How to apply:

Complete the application form and send it to the address below by **February 28, 2012** via e-mail, fax or postal mail (your preferred means of notification). The application form is available upon request, please contact the address below. (For application sent through postal mail, the date **February 28** or earlier has to be indicated by postmark on the envelope).

Steering Committee Office of "Yasuda Literacy Funds - Support for Literacy Activities" c/o

Buraku Liberation and Human Rights Research Institute

HRC Bldg. 8F 4-1-37 Namiyoke, Minato-ku, Osaka City, Japan 552-0001

Fax: 81-6-6581-8540

E-mail: shikiji-kikin@blhrri.org

Note: Application should be made either in Japanese or English as much as possible.

Any communications to be sent to us via e-mails should carry the words "Yasuda Literacy Funds" on the "subject" line.

6. Screening, notification of results and provision of financial support:

6-1) Screening of applications will be made by the steering committee of the "Yasuda Literacy Funds."

6-2) All applicants will be notified of the results of the screening process by the end of March, 2012 through e-mail, fax or postal mail (by the same means that they contacted us).

6-3) The approved amount of financial support will be remitted to a bank account specified by the applicant by 15 April, 2012.

6-4) All submitted documents are not returnable.

7. Report:

7-1) An interim report covering the first six months of project implementation has to be submitted within two months thereafter (or after the first six-month period).

7-2) A final report has to be submitted within two months after a whole year has passed.

Note: Forms for the interim and final reports will be provided at the time of the notification of results of the screening.

For further information, please contact:

Chika Kumagai c/o Buraku Liberation and Human Rights Research Institute

Fax: 81-6-6581-8540

E-mail: shikiji-kikin@blhrrri.org

Application Form (application: to be sent by February 28, 2012)

1. Date:

2. Name

3. Contact
 - 1) Address
 - 2) Telephone
 - 3) Fax
 - 4) E-mail

4. Name of the Project

5. Responsible Organization for the Project
 - 1) Name of the Organization

 - 2) Representative

 - 3) Address of the Organization

 - 4) Information on the Organization Responsible for the Project
 - ① Date of foundation of the Organization
 - ② Objectives of the Organization
 - ③ Main activities
 - ④ Organizational structure
(board system, number of membership, etc.)
 - ⑤ Annual budget (annual incomes, annual expenditures)

Note: If brochure of the organization is available, please enclose one copy.

6. About the Project:

- 1) Purposes
- 2) Main components (activities)
- 3) Year(s) required for the implementation of the Project
- 4) Implementation plan and major activities

7. Budget plan for the Project (indicate item of expenses per year)

Note: In preparing your budget plan, please incomes and outgoes separately.

Both incomes and outgoes have to be indicated by items, for example, fees collected from participants, budgets from your general accounts, remuneration for instructors, etc.

8. Expected outcomes of the Project

9. Contact person:

1) Name of the person filling out this form.

2) Contact

① Address

② Telephone and Fax

③ E-mail

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