

INTERNATIONAL MOVEMENT AGAINST ALL FORMS OF DISCRIMINATION AND RACISM (IMADR)

Internship at the IMADR Geneva Office

September-October 2010

The International Movement Against All Forms of Discrimination and Racism (IMADR) is an international non-profit, non-governmental human rights organization devoted to eliminating discrimination and racism, forging international solidarity among discriminated minorities and advancing the international human rights system. In relation to the 15th session of the UN Human Rights Council (HRC) taking place from 13 September to 1 October 2010, IMADR offers an internship opportunity at its Geneva office. Unfortunately IMADR is not in a position to offer financial assistance or provide accommodation to interns of any type. However, interns will participate in relevant UN meetings/events and can familiarize themselves with UN human rights mechanisms through this internship. Interns may be asked to bring their own.

Internship at IMADR Geneva Office in September-October 2010:

Internship in relation to the 15th session of the HRC (13 September -1 October)*

*The exact period of the internship will be longer than that of the 15th HRC

Details of the internship in September-October 2010:

- 1) Number of intern(s) recruited: one to two
- 2) Venue: Geneva, Switzerland
- 3) Period: Beginning September – Beginning October, 2010

*The period of the 15th session of the HRC is from 13 September to 1 October 2010. Interns are asked, if possible, to arrive in Geneva **at least** one or two days before the opening day of the HRC for preparation i.e. orientation. Following the closure of the HRC 15th session interns will be asked to submit a report. For writing reports interns are not necessarily obliged to stay in Geneva.

4) Main Tasks of intern(s):

Intern(s) should follow every relevant meeting and event during the 15th HRC session, take notes and report the progress orally and/or in a written form to the officer of IMADR Geneva office. Most of the activity will be in Palais des Nations in Geneva, Switzerland. He/She will be also asked to assist IMADR officers in organising and recording side events of IMADR or other partner organisations during the HRC session. Following the closure of the 15 HRC session intern(s) should prepare a final report focusing on topics of IMADR's particular interest/concern. The final report will be distributed among IMADR officers and partners.

After his/her recruitment intern(s) are contacted by the IMADR Geneva Office staff to talk about more detailed tasks, preparation and plan of internship.

Shall intern(s) already be in Geneva, he/she will be asked to attend HRC Organisational Meeting taking place at Palais des Nations in Geneva on 30 August 2010.

Application:

Please send your CV with a cover letter stating your motivation and answers to following questions via email to Mr. Daisuke Shirane (dshirane@imadr.org). Short-listed candidates will be contacted via email, skype or phone.

Questions to be answered:

1. Where did you obtain the information about IMADR and/or this internship?
2. Are you familiar with IMADR's mandate and activities? Are there any specific activities, characters and/or projects of IMADR in which you are particularly interested?
3. Are you aware of the fact that we are not in a position to provide any financial assistance to our interns?
4. How long can you stay in Geneva and how long will you be available for the whole internship including its preparation and submitting reports following conclusion of 15 HRC?
5. Do you have a notebook PC that you can use during the internship?
6. Are you, and to what extent, familiar with international human rights laws and the UN human rights mechanisms, especially the HRC?
7. Please state, if any, your particular interest and concern regarding this internship?
8. Are you associated with any NGOs or involved in any NGO activity in the fields of human rights and/or humanitarian issues (if so, in which way and what is your main task(s))?
9. Do you have a skype account?